



STAFF REPORT

DATE: February 26, 2024
TO: Sacramento Regional Transit Board of Directors
FROM: Laura Ham, VP, Planning and Engineering
SUBJ: AUTHORIZING THE EXECUTION OF THE CORRECTIVE ACTION PLAN FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM FOR THE ZERO EMISSION INFRASTRUCTURE- ELK GROVE TRANSIT SYSTEM PROJECT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of this action will allow California Department of Transportation (Caltrans) to approve the Corrective Action Plan (CAP) transferring Elk Grove Low Carbon Transit Operations Program (LCTOP) funds from the Zero Emission Infrastructure project to SacRT's Zero Emission Bus (ZEB) purchase project and allow SacRT to proceed with the ZEB bus purchase.

FISCAL IMPACT

Allows Caltrans to approve the CAP transferring \$450,000.00 Elk Grove LCTOP funds plus \$24,706.71 interest from the Zero Emission Infrastructure project to SacRT's Zero Emission Bus (ZEB) purchase project, to allow SacRT to proceed with the ZEB bus purchase.

DISCUSSION

The LCTOP is one of several programs that are part of the Transit, Affordable Housing, and Sustainable Communities Program established by the California Legislature in 2014 through Senate Bill 862. The LCTOP was created to provide operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility, with a priority on serving disadvantaged communities. Approved projects funded by LCTOP will support new or expanded bus or rail services, expand intermodal transit facilities, and may include equipment acquisition, fueling, maintenance, and other costs to operate those services or facilities, with each project reducing greenhouse gas emissions.

From 2018 to 2020, the City of Elk Grove requested a total of \$750,000 LCTOP funds for an Electric Charging Station for zero emission buses. None of the funds were spent and

effective July 1, 2021, Elk Grove's transit service area was annexed into the Sacramento Regional Transit District. The annexation agreement required unspent funds, including LCTOP, to be transferred to SacRT and to be spent on projects within and for the benefit of the City of Elk Grove. After the \$750,000 LCTOP was transferred to SacRT, \$300,000 was assigned to the RydeFreeRT Free Fare Transit for Youth- Elk Grove project, leaving a balance of \$450,000, plus \$24,706.71 interest.

SacRT has accumulated \$250,000 in 2022 LCTOP funds, allocated to SacRT, and \$196,250 in 2021 LCTOP funds from the City of Elk Grove (subsequently transferred to SacRT), to be applied to the future purchase of a 40-foot Zero Emission Replacement Bus for Elk Grove service. SacRT needs additional funds to cover the estimated \$1,000,000 cost of the 40-foot zero emission bus. SacRT proposes transferring the \$450,000 LCTOP fund balance plus \$24,706.71 LCTOP interest from the Electric Charging Station project to the existing Zero Emission Replacement Bus project. With the transferred funds, over 90% of the bus purchase will be funded.

Generally, the General Manager/CEO has the authority under Title VI of the SacRT Administrative Code to apply for and execute any grant agreement or other required documents to receive local, state or federal grants for any project that is in the Board adopted Capital or Operating Budget. However, Caltrans is requiring a Corrective Action Plan (CAP) to approve LCTOP fund transfers from one project to another. Because this transfer exceeds \$100,000, a Board Resolution is also necessary, despite the General Manager/CEO's delegated authority under Title VI. Staff recommends the Board approve the attached Resolution so the Zero Emission Bus Purchase project can move forward.

RESOLUTION NO. 2024-02-012

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

February 26, 2024

AUTHORIZING THE EXECUTION OF THE CORRECTIVE ACTION PLAN FOR THE LOW CARBON TRANSIT OPERATIONS PROGRAM FOR THE ZERO EMISSION INFRASTRUCTURE- ELK GROVE TRANSIT SYSTEM PROJECT

WHEREAS, the Sacramento Regional Transit District is an eligible project sponsor and may receive state funding from the Low Carbon Transit Operations Program (LCTOP) for transit projects; and

WHEREAS, the statutes related to state-funded transit projects require a local or regional implementing agency to abide by various regulations; and

WHEREAS, Senate Bill 862 (2014) named the Department of Transportation (Department) as the administrative agency for the LCTOP; and

WHEREAS, the Department has developed guidelines for the purpose of administering and distributing LCTOP funds to eligible project sponsors (local agencies); and

WHEREAS, the Sacramento Regional Transit District Board wishes to delegate authorization to execute these documents and any amendments thereto to Henry Li, General Manager/CEO; and

WHEREAS, the Sacramento Regional Transit District wishes to implement the following LCTOP project(s) listed above,

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the fund recipient agrees to comply with all conditions and requirements set forth in the Certification and Assurances and the Authorized Agent documents and applicable statutes, regulations, and guidelines for all LCTOP funded transit projects.

THAT, Henry Li, General Manager/CEO is hereby authorized to execute all required documents of the LCTOP program and any Amendments thereto with the California Department of Transportation.

THAT, the Board hereby authorizes the submittal of the Corrective Action Plan for the Zero Emission Infrastructure- Elk Grove Transit System Project to the Department.

PATRICK KENNEDY, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Tabetha Smith, Assistant Secretary